

24 November 2015

Our ref: Standards Sub 2.12.15  
Contact: Ian Gourlay  
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To: The Members of the Standards Sub-Committee of North Hertfordshire  
District Council

District Councillors: Mike Rice, Alan Millard and Steve Hemingway.

Mr Nicholas Moss (Independent Person) – advisory role

Acting Deputy Monitoring Officer – Gavin Miles (Broxbourne Borough  
Council)

You are invited to attend a

## **MEETING OF THE STANDARDS SUB-COMMITTEE**

To be held in the

**COMMITTEE ROOM 1, COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH**

on

**WEDNESDAY, 2 DECEMBER 2015 at 2.00p.m.**

Yours sincerely,

A handwritten signature in blue ink that reads "David Miley". The signature is written in a cursive style with a long, sweeping tail on the letter 'y'.

David Miley  
Democratic Services Manager

## AGENDA

<b>ITEM</b>	<b>PAGE</b>
<b>1. APOLOGIES FOR ABSENCE</b>	-
<b>2. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether the item(s) raised will be considered.	-
<b>3. CHAIRMAN'S ANNOUNCEMENTS</b>  Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
<b>4. COMPLAINTS PROCEDURE FOR MATTERS RELATING TO THE COUNCILLORS' CODE OF CONDUCT</b> To note the NHDC Complaints Procedure for matters relating to the Councillors' Code of Conduct.	1
<b>5. TO DETERMINE EVIDENTIAL AND ADMINISTRATIVE MATTERS - COMPLAINTS OF FAILURE TO OBSERVE THE CODE OF CONDUCT, COUNCILLOR DAVID LEAL-BENNETT</b> REPORT OF THE ACTING (EXTERNAL) DEPUTY MONITORING OFFICER To consider and resolve administrative issues relating to the preparation for, and Code of Conduct final determination hearing.	21